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Approved For Release 2003/08/05 : CIA-RDP78-04718A000200080093-1

DD/a 56-1155

3 APR 1956

MEMORANDUM FOR: General Counsel
Comptroller

Director of Communications
Director of Logistics
Director of Personnel
Director of Security
Director of Training
Chief, Commercial Staff
Chief, Management Staff
Chief, Medical Staff
Special Support Assistant to the DD/S

SUBJECT : Special Requirement for On Duty Personnel

REFERENCES : a Memo dtd 28 Mar 56 to DD/I, DD/P, DD/S
from Acting DCI, same subject

b Memo dtd 29 Mar 56 to above addressees,
from DD/S, same subject

1. Forwarded herewith is a copy of the memorandum prepared by the Office of Personnel setting forth detailed information and instructions concerning the special requirement for clerical personnel. There is also enclosed a sample copy of the Memorandum of Understanding which should be signed by those employees who are nominated and read the memorandum.

2. Reference a was not forwarded to above addressees but all pertinent information was included in Reference b.

L. K. WHITE
Deputy Director
(Support)

Attachments

- 1-Memo dtd 2 Apr from
AD/Pers, same subject
- 1-Memorandum of Understanding

SA-DD/S:CEB:dlc (3 Apr 56)
Distribution:
1-each adse
1-DD/S subject Pers. 1
1-DD/S chrono

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